



La Campera Tortilla Factory

Class C Driver

Full-time Regular

Houston, TX, US

Position Summary:

Drivers are primarily responsible for the daily distribution of dairy/frozen products to our customers in and around the Houston, TX area. It is the driver's responsibility to successfully manage the loading and unloading of the products.

Drivers must comply with all FMCSA regulations at all times during their employment. The company also requires that all employees perform all tasks in a safe manner, including safety of others, consistent with corporate policies and state, federal and transportation laws.

Essential Job Functions:

- Build long term relationships with customers by delivering excellence in customer service.
- Responsible for maintaining clean, safe, operating condition of assigned vehicles and equipment
- Keep license and other mandatory documentation up to date
- Inspect trucks and reports to management if any problem (at the beginning and at the end of every shift)
- Load and unload cargo at distribution warehouse in an organized, clean, accurate and damage free manner
- Get products to the clients on time and be ready to unload cargo promptly
- Meet to the store manager or who stay in charge and deliver the invoice or BOL
- Verifies order details and obtains customer signature on the copy of delivery ticket
- Write or verify any changes on the invoice: returns, damages, wrong items, or others. Be sure all invoices are equal (store/warehouse)
- Bring back signed invoices or BOL, make necessary adjustments, and collect payments when needed
- Clocking in at the appropriate location and at the correct time
- Overtime as scheduled
- Follow all safety and security rules
- Other duties and tasks as assigned

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1370 E 40th E Bldg. 7 Suite 3, Houston TX 77022

Office: (713) 692-1400 Ext: * Fax: (713) 692-1415



Minimum Position Qualifications:

- Must be fluent in Spanish and English
- Minimum 1 year of having a valid driver license (Class C)
- Minimum 6 months of experience working as a box truck driver
- Familiarity with distribution center terms and processes
- Follow directions, knowledge of navigating with local maps and use of GPS
- Basic math skills
- Minimum 21 years of age

Physical and Other Requirements:

- Treats all customers with courtesy and respect
- Able to repetitively lift and carry boxes weighing up to 50 lbs. for the duration of shift
- Must be capable of standing, walking, and squatting for extended periods of time
- Ability to work in a non-climate controlled environment
- Must be able to work weekends, holidays, and overtime on a regular basis

Safety:

Support a safe work environment by following safety rules and regulations and reporting all safety hazards.

La Campera Tortilla Factory is an equal employment opportunity and affirmative action employer. It is our policy to provide equal employment opportunity in all phases of employment in compliance with applicable federal and state laws, rules, and regulations. We assure you that your opportunity for employment with La Campera Tortilla Factory depends solely on your qualifications.

La Campera Tortilla Factory is an equal employment/affirmative action employer. If you need accommodation for any part of the employment process because of a medical condition or disability, please call 713-692-1400 to let us know the nature of your request.

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